



icpi

Interlocking Concrete
Pavement Institute

2019 CANADIAN PLANNING MEETING REGISTRATION FORM

Monday, November 4th – Delta Hotel & Conference Centre – 655 Dixon Rd. Toronto, ON M9W 1J3

Please make copies for multiple registrations

Name _____

Title _____

Company _____

Address _____

Phone _____ Fax _____

Email: _____

Please enter appropriate fees:

Meeting Registration Fee	US \$109	Total
		\$_____ USD

Total Enclosed		\$_____ USD
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Payment Method for meeting registration (please check). ICPI policy requires pre-payment for all meetings.

Check enclosed (US funds) MasterCard VISA American Express

Card No. _____ Expiration date _____

Name on card _____

Signature _____

Make checks payable to ICPI in U.S. funds

Mail to:

ICPI C/O Erin Hobson
14801 Murdock St. #230
Chantilly, VA 20151

Fax for credit card payment only:

703-657-6901- Attention: Erin Hobson

For more information call or email Erin Hobson at 703-657-6908 or ehobson@icpi.org

Cancellation Policy:

All cancellations must be received in writing by ICPI via mail, email or fax. A refund, less an administrative fee of \$50.00, will be issued if received by October 29, 2018. Due to financial obligations incurred by ICPI, no refunds will be issued on cancellations received after October 29, 2018. Substitutions from the same company will be permitted from the same company at any time prior to the meeting start date without penalty.



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2020 Canadian Activities Fund Contribution Form

Name: _____

Company: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Phone: _____ Fax: _____

E-mail: _____

Select	Level	Amount	Benefits
<input type="checkbox"/>	Platinum	\$1,000 CAD	<ul style="list-style-type: none">• Recognition at all CAF funded events by company logo.• Recognition on correspondence by company logo for CAF events.• Recognition at Canadian Planning Meeting.• Invited to participate at CAF funded events under the CAF banner.• Member of group that decides where funds are spent. <p>Representative: _____ Email: _____</p>
<input type="checkbox"/>	Gold	\$500 CAD	<ul style="list-style-type: none">• Recognition at all CAF funded events by company logo.• Recognition at Canadian Planning Meeting.
<input type="checkbox"/>	Silver	\$100 CAD	<ul style="list-style-type: none">• Recognition at Canadian Planning Meeting.

Please send me an invoice for the total amount.

I understand that,

- An invoice will only be provided if requested.
- Payment must be received within 4 weeks of submitting this form
- Payment should be by company cheque in Canadian Dollars mailed to: ICPI, PO Box 1150, Uxbridge, ON L9P 1N4. If other payment options are required, please contact ICPI

Signature: _____ Date: _____

Please return your sponsorship form promptly.

Email completed form to Robert Bowers (rbowers@icpi.org).

Canadian Activities Fund Policy

- The purpose of the Canadian Activities Fund (CAF) is to support opportunities or events in Canada that are consistent with the ICPI mission and strategic objectives.
- Sponsorship is open to all members of ICPI.
- There are three (3) sponsorship levels which are renewed annually: Platinum, Gold and Silver. Contributions are paid in Canadian Dollars and collected annually, or as required.
- Sponsorship benefits commence when a formal commitment is received. Payment is required within 4 weeks of commitment.
- Each Canadian Activities Fund Platinum Sponsor will designate a person to participate in the group that will vote on funding opportunities/events. The number of people in the group will be equal to the number of current Platinum sponsors.
- If the Canadian Activities Fund Platinum Sponsors decide to terminate the fund, the CAF Platinum Sponsors will determine how the remaining funds will be disbursed.
- Anticipated opportunities/events that the Canadian Activities Fund could support may include, but is not limited to,
 - Sponsorship of receptions at conferences or meetings
 - Co-sponsor ICP and/or PICP Symposium
 - Regional training for design professionals or government agency staff
- The intent is to fund opportunities/events across Canada. Preference will be giving to opportunities/events, in geographical areas, that have not benefited from past funding.

Three funding levels are available.

- Platinum
 - \$1,000 CAD per calendar year
 - Member of group that decides where funds are spent
 - Recognition at all CAF funded functions and correspondence by company logo, invited to participate at CAF funded functions under the CAF banner
 - Typically, corporate contributors
- Gold
 - \$500 CAD per calendar year
 - Recognition at all CAF funded functions by company logo
 - Corporate or personal contributors
- Silver
 - \$100 CAD per calendar year
 - Recognition at Canadian Planning Meeting only
 - Typically, personal contributors

The decision to fund an event will use the following process.

- Each Canadian Activities Fund Platinum Sponsor will designate a person to participate in the group that will vote on funding opportunities/events.
- Opportunities will be distributed by email to the designated person with supporting documentation and draft budget.
- Voting will close 1 week after distribution.
- Voting will be by response email.
- Approval will require more than 50% of the CAF Platinum Sponsor's votes.
- Results of all votes will be announced immediately to the CAF Platinum Sponsors by email and reported at the next Canadian Planning Meeting.
- If approval is achieved before the scheduled close, the approval can be announced to the CAF Platinum Sponsors and the vote closed.
- The CAF Platinum Sponsor may also vote to fund an event that will occur in the following calendar year.